



PPMM/SEL 294/59

At The Boys' Brigade in Malaysia, ministry and excellence of service are our top priority as we aim to serve the BB companies and the Lord. We are an organisation that will develop and enhance your career development and if you are currently seeking for challenges and want to realise your career aspirations, you can join us at BB HQ as

## **BB Shop Marketing Officer**

### **Qualification**

- Minimum SPM or higher
- Knowledge of basic computer software (MS-office) and basic accounting will be an advantage.
- Able to work independently, have pleasant personality, good communication skills, (able to speak English & Chinese) and disciplined outlook.

Salary shall commensurate with experience and qualification. Interested candidates please submit application letter with detailed curriculum vitae/resume and a non-returnable passport photo by fax (03-7784 4323) or e-mail [admin.dept@bbmalaysia.org](mailto:admin.dept@bbmalaysia.org) before **30<sup>th</sup> April 2010**.

### **Duties**

The person will handle the following tasks in his/her work:

- BB Shop sales
- Order, purchase and negotiation from/with suppliers and manufacturers
- Stock management
- Marketing e.g. product development, promotion and advertising and business development with local and overseas BB.