

The Boys' Brigade in Malaysia

BB SHOP

Price List No. 04/2009

Price List 04/2009 will replace all previous lists and will remain operative until further notice. Amendments to the list will be published periodically as may be necessary.

Operating Hours

Monday to Friday : 11.00am – 3.30pm

Lunch : 12.30pm - 1.30pm

Close on Saturday, Sunday and Public Holidays.

Orders

1. Orders should be addressed to the “BB Shop” and not to individual by name.
2. Orders can be made through Fax: 603-77844323 or Email: bb-shop@bbmalaysia.org.
3. Customer also can come to BB Shop themselves at business hours by appointment.
3. Last order by appointment will be **BEFORE** 2.30pm.
4. All the orders will be done within 3 working days with stocks available except by appointment.
5. Not exchangeable after 2 weeks time.

Payments

1. All prices quoted in Ringgit Malaysia (RM) and subject to changes without prior notice.
2. Cheques, Postal or Money Order should be made payable to “**THE BOYS’ BRIGADE IN MALAYSIA**” and crossed “**A/C Payee**”, or bank-in to BB Shop **Public Bank Berhad** Account No: **3077199628** or **Maybank** Account No: **562535180114**.
3. Fax us your bank-in slip as proof of payment.
4. Cash should not be sent through the post.
5. Credit term not available for any purchases. **Cash On Delivery term ONLY for Walk in Customer and Prepaid term for all.**

Postage & Handling Charges

1. If you need us to deliver your goods, there will be Postage Charges (based on the postal dept. rates) and 20% of the postage charge as being the Handling Charge.
2. Please note that we shall deliver the goods only upon full payment of the amount payable.

Terms and Conditions

1. Pos Malaysia - Normal mailing
 - West Malaysia – arrive within seven (7) working days
 - East Malaysia – arrive within fourteen (14) working days
2. Pos Laju – Express mailing
 - West Malaysia – arrive by the next day or two (2) working days
 - East Malaysia – arrive within two (2) to three (3) working days
3. Nationwide Express – Express mailing
 - West Malaysia – arrive by the next working day
 - East Malaysia – arrive by next day to two (2) working days
4. BB Shop must be informed of any special arranged shipper by the Customer. The Customer is responsible to notify the Shipper to pick up the goods from the BB Shop
5. It is the responsibility of the Customer to check the goods upon receiving them.
6. The Customer can request for replacement for defective goods. It must be reported within fourteen (14) days from the date of the invoice was issued, failing which replacement will not be possible. The defective goods and the invoice must be sent back to the BB Shop as soon as possible.
7. All orders are subject to acceptance and availability of stock and will be met on First Confirm, First Served Basis.
8. Accepted/Confirmed order (ie. Without payment) will be released for others after 2 weeks from the date of confirmation.
9. Only BB Officer who has been authorised by the Company Captain can purchase the restricted goods on behalf of the BB Company.

General

The BB Shop aims to service all your requirements of BB supplies to the best of our ability. For further inquiries or any suggestions for improvement of the service provided (or any complains) should be addressed to:

BB Shop Sales Person
The Boys’ Brigade In Malaysia
BB House

5, Jalan Anak Gasing (6/5)

46000 Petaling Jaya

Negeri Selangor, Malaysia

☎(Phone): 603-77844262, 📠(fax): 603-7784-4323

Email: bb-shop@bbmalaysia.org

Website: <http://www.bbmalaysia.org>